



Environmental Council of the States

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ITRC Director

The Environmental Council of the States (ECOS) (www.ecos.org) is accepting applications for a Director to oversee the Interstate Technology & Regulatory Council (ITRC) and to perform other work as needed at the organization.

About ECOS

ECOS is the national non-profit, non-partisan association of state and territorial environmental leaders. The purpose of ECOS is to improve the environmental capabilities of state environmental agencies and their leaders to protect and improve human health and the environment of the United States. To facilitate that, staff work with state environmental directors to champion the role of states, provide for the exchange of ideas, foster cooperation and coordination, and articulate state positions to federal agencies, Congress, and the public.

About ITRC

ITRC is a public-private coalition working to reduce barriers to the use of innovative environmental technologies and maximize cleanup efficiency (www.itrcweb.org). ITRC produces documents and training that broaden and deepen technical knowledge and expedite quality regulatory decision making while protecting human health and the environment. ITRC achieves its mission through its technical teams, which are composed of environmental professionals, including state and federal environmental regulators, federal agency representatives, industry experts, community stakeholders, and academia. Since 1995, ITRC has published hundreds of documents and reached tens of thousands of participants through training courses on nearly 200 different environmental priorities. With private and public sector members from all 50 states and the District of Columbia, and 12 countries, ITRC truly provides unique platform for national and international perspectives. ITRC operates under the Environmental Research Institute of the States (ERIS), the 501(c)(3) research arm of ECOS. (www.ecos.org/section/eris).

Job Description

The ITRC Director coordinates and manages the day-to-day activities of ITRC and ensures that the overall strategic plan and priorities of ITRC are being achieved. The ITRC Director oversees an average of 5 staff and 18 contractors supporting ITRC and is expected to be on-site in Washington DC a minimum of one day per week. The budget for the ITRC averages between \$2.3 - \$2.6 million annually. The ITRC Director is the primary liaison between ITRC and state governments, state and federal agencies, public organizations, and industry. Other responsibilities include, but are not limited to, the following:

- Developing, negotiating, and managing all contracts supporting the ITRC mission, including ensuring contractor review, performance, and compliance.
- Managing the activities of ITRC Teams as they produce guidance documents and training classes.
- Preparing proposals, budgets, and reports for ITRC and ITRC funding agencies and organizations.
- Providing frequent updates and briefings to the ITRC Board of Advisors, federal sponsors, contract support, ITRC members, ECOS, and ERIS.
- Implementing the strategic direction, leadership initiatives, and technical programs approved by the ITRC Board of Advisors.
- Soliciting new and diverse funding sources, and applying for grants.
- Outreach to state, federal, industry, or the private sector and public and tribal stakeholder partners for new members.
- Advancing the relevance of ITRC to the ECOS membership through relationships with ECOS staff, participation at ECOS meetings, and coordination of ITRC activities with ECOS activities.

The ITRC Director reports to the Executive Director of ECOS and implements direction provided by the ITRC Board of Advisors. More about ITRC's governance structure can be found here: <https://itrcweb.org/about/about>

Salary for this position is dependent upon qualifications and ranges from \$160,000 to \$185,000 annually. Competitive benefits are also provided.

Minimum Qualifications

Myra Reece
South Carolina Department of
Health and Environmental Control
ECOS President

Chuck Carr Brown
Louisiana Department of
Environmental Quality
ECOS Vice President

Elizabeth Biser
North Carolina Department
of Environmental Quality
ECOS Secretary-Treasurer

Todd Parfitt
Wyoming Department of
Environmental Quality
ECOS Past President

Ben Grumbles
ECOS Executive Director

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- Graduate degree with at least ten years of experience in the environmental field or in other similar State or federal government-related work; or an undergraduate degree with at least 15 years applicable experience.
- Experience managing an organization with staff, contractors, and volunteers.
- Experience working with State and federal agencies.
- Proven track record raising grant funds and managing budgets.
- Excellent oral and written communication and organizational skills.
- High degree of personal accountability and motivation.

Other Preferred Qualifications

- Experience as a member or working with the Interstate Technology Regulatory Council
- Experience working with the Department of Defense, the Department of Energy, or the Environmental Protection Agency preferred.
- Experience working with and implementing direction from an advisory board and external groups preferred.
- Experience with strategic planning and program visioning preferred.
- Experience organizing substantive conferences preferred.

To Apply

To apply for this position, send a resume and cover letter to bgrumbles@ecos.org and lschneider@ecos.org with subject "Application for ITRC Director" no later than March 15, 2023. Position will be open until filled.

ECOS is an equal opportunity employer.