



Tennessee Department of Environment and Conservation
TDEC Deputy Director for Operations
Division of Water Resources
Annual Salary Range: \$72,324 - \$130,188

About the Tennessee Department of Environment and Conservation (TDEC)

The Department exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air, and water.
- Conserving and promoting natural, cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from fees for services, state parks revenue, federal sources, and the state general fund. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has a central office in Nashville and eight (8) regional offices across the state serving as the primary point of contact for their respective regions.

About the Division of Water Resources

The Division of Water Resources (DWR) is responsible for managing, protecting and enhancing the quality of the state's water resources through voluntary, regulatory and educational programs. The Division provides regulatory oversight for public drinking water systems and supplies; issues permits for discharges, alterations and activities protective of Tennessee's water resources; monitors and models the health of Tennessee's water resources; and provides outreach and education in and about Tennessee's watersheds. Specific program areas include: drinking water; national pollutant discharge elimination system (NPDES) permitting; aquatic resource alteration permits (ARAP); state operating permits (SOP); subsurface sewage disposal (SSD) permits; watershed assessment and water quality monitoring; impaired waters 303 (d) listing / Total Maximum Daily Loads (TMDL); as well as water quality standards.

Summary of Position

This Executive Service position is located in Nashville, TN and will report to the Director of the Division of Water Resources. The selected candidate will be responsible for leading the Operations Branch of the Division, consisting of approximately 50 employees. The Operations Branch includes the Tennessee's State Revolving Fund program, Technical Services (budgeting, grants compliance, technology, federal work plan coordination) and the Division's Compliance and Enforcement unit. The Operations Branch supports all the work of the Division of Water Resources. This position works frequently with both internal and external customers, including Water Resources staff; other TDEC divisions; other state agencies; federal agencies, including the U.S. Environmental Protection Agency; legislators; the regulated community and members of the public.

Principle Duties and Responsibilities

- Oversee Division budget and compliance with federal grants;
- Lead Division effort to track workload and permitting/inspection efficiency data;
- Oversee Tennessee's State Revolving Fund program;
- Oversee the Division's Compliance and Enforcement Unit;
- Coordinate Division work plans and lead negotiations with EPA on work plan requirements necessary to receive federal funding;
- Oversee the Division's Human Resources transactions;
- Coordinate the Division's legislative analysis;
- Identify and improve inefficiencies in internal work systems; and
- Special projects as needed.

Knowledge, Skills and Abilities

The successful candidate for this position will have demonstrated experience and proficiency in the following skills:

- The ability to lead people and support them doing their best work.
- The ability to navigate and improve complex work systems.
- Demonstrates critical thinking through problem solving, independent judgment, and self directed activities. Deals with complex concepts and ambiguity comfortably.
- Is future oriented; can create competitive and breakthrough strategies and plans anticipating future consequences and trends.
- Ability to write clearly and succinctly in a variety of communication settings and styles getting information across with the desired effect.
- Is task oriented; able to break down work into the process steps; develops schedules and anticipates/adjusts for problems and roadblocks. Measures performance against goals and evaluates results.
- Is dedicated to meet the expectations and requirements of internal and external customers. Establishes and maintains effective relationships with customers and gains their trust and respect while demonstrating high integrity and good judgment.

Education and Experience

Graduation from an accredited college or university with a degree in environmental science, physical science, ecology, sustainability, life sciences, environmental health, engineering, law, public administration, business or acceptable related field and a minimum of five years of full-time professional experience.

All interested candidates should submit via email (TDEC.Careers@tn.gov) resume, cover letter to Beth Smith. Additional questions may be addressed to TDEC.Careers@tn.gov. Deadline for submitting an application is January 31, 2018. TDEC is an AA/EEO/ADA equal opportunity employer.

Beth Smith, Director, Office of Talent Management
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