



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JUL 14 2015

OFFICE OF
THE ADMINISTRATOR

MEMORANDUM

SUBJECT: Advancing Participation in the E-Enterprise for the Environment Strategy

FROM: A. Stanley Meiburg, Acting Deputy Administrator

A handwritten signature in blue ink, appearing to read "A. Stanley Meiburg".

TO: Assistant Administrators
Regional Administrators
Deputy Assistant Administrators
Deputy Regional Administrators

I am writing to reinforce the importance of the work we are doing to make the E-Enterprise for the Environment strategy a reality. Along with states and tribes, we are working to support the environment, public health and the economy by modernizing the business of environmental protection. We have been talking about this for some time in our Partnerships Cross-Agency Action Plan,¹ but we are now moving into a new, exciting period where actions will show how we can bring this plan to life. I am writing to ask each of you to stay actively engaged in E-Enterprise as we step up our agency-wide commitment to this strategy.

At the heart of our E-Enterprise strategy is our commitment with the states and tribes to transform environmental protection. To succeed, we need to pursue all three of the strategy's goals: joint governance, streamlining business processes and enhancing services through technology. Without first streamlining and modernizing our programs, we risk automating inefficient processes. Without joint governance, process and technology improvements made by individual agencies may further fragment the work of the EPA, states and tribes.

Since most of our delegated programs function through strong relationships between the states and the regional offices, I am asking that the regions pay particular attention to E-Enterprise process modernization efforts because of their potential to improve state-region business processes and service delivery. We need your involvement and support to make sure these improvements produce real benefits for all of us.

We used the FY2016-17 National Program Manager guidances to incorporate E-Enterprise into the EPA's regular management framework by listing the E-Enterprise projects and program activities in

¹ <http://workplace.epa.gov/realizingoneepa/index.html>

each national program.² Here are a few examples, listed in the guidances, that show how we can align our work with the objectives of E-Enterprise:

- Building on a LEAN process involving state and local agencies along with the EPA, the Combined Air Emissions Reporting project seeks to integrate and streamline reporting requirements of four major programs and to improve consistent delivery of the data.
- The Integrated Watershed Monitoring Networks project seeks to enable us to gather continuous monitoring data from remote sensors into a comprehensive data-sharing network. This can lead to a single water-data portal to access data from many monitoring networks and sources.
- The Pesticide Label Matching project is an effort to move from a paper label system into one enabling users to access a searchable database through “smart labels” on the products.
- The Local Government Portal project seeks to assist local governments by linking access to information and training resources across states and the EPA.

These illustrate ongoing work that is consistent with the E-Enterprise strategy. Regions and national programs should also identify other modernization work with states or tribes as potential candidates for new, nationally scalable E-Enterprise activities. The E-Enterprise Steering Committee will use existing reporting mechanisms to keep track of what’s going on in this exciting space.

The more we can identify and share tangible examples of successful work that fits the E-Enterprise strategy, the more we can build momentum for even greater successes with our partners. To help those who may be unfamiliar with E-Enterprise get started on this exciting work, we have created a toolkit of explanatory information and support. It includes contact information for EPA’s E-Enterprise Management Team for all EPA employees and can be accessed at the E-Enterprise Community of Practice SharePoint site.³

Thank you for your continued support and leadership, and that of your staff, as we continue to develop this new model for collaborative leadership and achieve better environmental, health and economic outcomes for the nation.

cc: Administrator
General Counsel
Inspector General
Chief of Staff
Associate Administrators

² <http://www2.epa.gov/planandbudget/national-program-manager-guidances>

³ https://usepa.sharepoint.com/sites/OCFO_Community/EEnterpriseCoP/SitePages/Home.aspx